

For Publication

Bedfordshire Fire and Rescue Authority  
Audit and Standards Committee  
14 July 2021

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**REPORT AUTHOR:** ASSISTANT CHIEF OFFICER/FRA TREASURER

**SUBJECT:** WORK PROGRAMME 2021/22

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For further information on this report contact: Nicky Upton  
Democratic & Regulatory Services Supervisor

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Background Papers: None

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Implications (tick ✓):

LEGAL			FINANCIAL	
HUMAN RESOURCES			EQUALITY IMPACT	
ENVIRONMENTAL			POLICY	
CORPORATE RISK	Known	✓	OTHER (please specify)	
	New			

*Any implications affecting this report are noted at the end of the report.*

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**PURPOSE:**

To review and report on the work programme for 2021/22 and to provide Members with an opportunity to request additional reports for the Audit and Standards Committee meetings for 2021/22.

**RECOMMENDATION:**

That Members consider the work programme for 2021/22 and note the 'cyclical' Agenda Items for each meeting in 2021/22.

**GAVIN CHAMBERS**  
**ASSISTANT CHIEF OFFICER/FRA TREASURER**

## AUDIT AND STANDARDS COMMITTEE - PROGRAMME OF WORK 2021/22

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
14 July 2021	Election of Vice Chair			
	Review of Terms of Reference			
	Audit Results Report and Fees (E&Y)(Results of 2020/21 audit including any matters outstanding)	Deferred to next meeting		
	Draft 2020/21 Annual Governance Statement, Statement of Accounts and Letter of Representation			
	Internal Audit Annual Report 2020/21			
	Internal Audit Progress Report 2020/21 and 2021/22			
	Internal Audit Strategy 2021/22 to 2022/23			
	Audit and Governance Action Plan Monitoring			
	Review of Code of Conduct and Annual Report on Standards			
	Corporate Risk Register - Exception Report			
Work Programme 2021/22				

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
21 Sept 2021	External Audit Progress Report (E&Y)			
	Audit Results Report and Fees (E&Y) (Results of 2020/21 audit including any matters outstanding)			
	Internal Audit Progress Report (TBC)			
	Audit and Governance Action Plan Monitoring			
	Review of Fire Authority's Effectiveness ( <i>Biennial review – due 2022/23</i> )			
	Corporate Risk Register - Exception Report			
	Work Programme 2021/22			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
2 Dec 2021	Internal Audit Progress Report (TBC)			
	External Audit Progress Report (E&Y)			
	Review of the Effectiveness of the Fire and Rescue Authority's Internal Auditors (TBC)			
	Audit and Governance Action Plan Monitoring			
	Review of 'Monitored Policies'			
	Report on Registration of Interests and Gifts/Hospitality			
	Review of the Audit and Standards Committee Effectiveness (Biennial review – due 2022/23)			
	Statement of Assurance			
	Corporate Risk Register - Exception Report			
	Work Programme 2021/22			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
3 March 2022	External Audit Plan 2021/22 (E&Y)			
	Effectiveness of the Authority's External Auditors			
	Internal Audit Progress Report			
	Internal Audit Strategy 2021/22 to 2024/25			
	Audit and Governance Action Plan Monitoring			
	Update to the Authority's Finance Regs ( <i>Biennial review – due 2023</i> )			
	Annual Review of the Fire Authority's Effectiveness ( <i>Biennial review – due 2022/23</i> )			
	Annual Review of entire Corporate Risk Register	Restricted report		
	Review of Work Programme 2021/22	Forward plan for 2022/23		